CO-DIRECTORS OF AWARDS AND BANQUET

|  |
| --- |
| REQUIREMENTS |
| Reports to: | President |
| Membership Requirement: | Full or Associate Member |
| Voting Privileges: | Voting |
| Term: | Two (2) Years, alternating cycle between co-directors |
| Term Limit: | N/A  |
| Source: | Annual Election |
|  |  |
| RESPONSIBILITIES |
| **ASLA-MN Unamended Bylaws**817.5 The Co-Directors of Awards & Banquet shall coordinate to: establish a calendar and procedures for activities associated with chapter awards; implement those procedures; including soliciting award submittals; assembling a jury for judging award submittals including professional, service and student awards; and disseminating awards, coordinate the annual banquet; and update annual awards banquet and planning guide.**Editorial Amendment to ASLA-MN Bylaws** 817.5 The Co-Directors of Awards and Banquet shall, if needed, organize and oversee the Awards and Banquet Committee for the following, but not limited to: establishing a calendar and procedures for activities associated with Chapter awards and annual awards banquet; implementing those procedures: including soliciting award submittals, assembling a jury to judge professional, service and student award submittals, disseminating awards, selecting and coordinating banquet venue logistics, acting as a liaison between the Chapter’s Awards and Banquet process and external stakeholders, and updating and maintaining the Annual Awards and Banquet Planning Guide.  |