



Job Class: Planner Principal State

Working Title: Climate and Health Planner

Job ID: 16277

Location: St. Paul

Full/Part Time: Full-Time

Regular/Temporary: Unlimited

Who May Apply: Open for bids and for all qualified job seekers simultaneously. Bidders will be considered through 10/16/2017.

Date Posted: 10/9/2017

Closing Date: 10/30/2017

Hiring Agency/Seniority Unit: Minnesota Department of Health

Division/Unit: Environmental Health / Environmental Impacts Analysis

Work Shift/Work Hours: Day Shift / 8:00am - 4:30pm

Days of Work: Monday - Friday

Travel Required: Yes

Salary Range: \$25.22 - \$37.16 /hourly; \$52,659 - \$77,590 /annually

Classified Status: Classified

Bargaining Unit/Union: 214–Professional/MAPE

Connect 700 Program Eligible: Yes

Job Summary

The incumbent will establish, through planning and administration, statewide goals for new areas/projects implemented by the Environmental Impacts Analysis (EIA) Unit related to climate change impacts on public health, health impact assessments (HIAs), and other related environmental health issues. The position is responsible for planning and implementing HIA and climate change adaptation efforts performed by the Environmental Health Division in coordination with a number of other MDH Divisions and state agencies.

Duties include establishing and prioritizing program goals and objectives, implementing objectives and assuring that they are met in a timely manner, evaluating program performance, coordinating climate change and HIA work within MDH, and reporting work orally and in writing via reports to state and federal officials. Additional tasks include facilitating the MDH Climate Change Workgroup and the Minnesota Climate Change Steering Team, performing HIAs,

researching climate and health impacts, providing climate change and HIA training, mapping priority populations for planning efforts, evaluating interventions, and managing contracts.

This position serves as a planning and technical resource for the EIA Unit and provides technical assistance related to the assessment of climate and other environment-related impacts on public health to other units of government and division management.

Minimum Qualifications:

Bachelor's degree and two (2) years of advanced professional experience in planning, implementation, and administration in a public health program or related field. Experience must include strategic planning, policy development and implementation, program evaluation, and coalition building.

OR

Bachelor's degree and five (5) years of related experience in planning, implementation, and administration in a public health program or related field. Experience must include strategic planning, policy development and implementation, program evaluation, and coalition building.

AND

Knowledge of the principles and practices of research and analysis techniques sufficient to formulate study design and methodology and to coordinate and direct work of consultants and interdisciplinary task forces.

Knowledge of planning principles, methods, and techniques and ability to apply laws, rules and regulations sufficient to develop or assist in the development of statewide plans.

Knowledge of general health research and/or epidemiology experience.

Knowledge of health disparities or health inequities.

Knowledge of health impacts of climate change.

Experience in implementing Health Impacts Assessments (HIAs) or strategies to protect the public's health from climate change.

Experience with project planning and management.

Experience writing and editing reports/grants and or organizing material from diverse sources to prepare comprehensive plans.

Ability to communicate oral and written presentations and facilitation skills.

Ability to review and evaluate technical reports and planning documents.

Ability to identify and evaluate information/data and develop policy and program management recommendations.

Ability to develop techniques and procedures to accomplish goals and objectives.

Ability to design and direct implementation of work plans for major studies.

Ability to organize and lead diverse internal/external stakeholder teams.

Preferred Qualifications:

Master's degree in public health, planning or other related field.

Experience with Geographic Information System (GIS).

Advanced experience with program evaluation.

Knowledge of Health Impacts Assessments (HIAs).

Experience providing trainings to different audiences.

Experience with Adobe Suite Software including InDesign and Illustrator.

Successful participation of the State of Minnesota Star of the North Fellowship program.

Additional Requirements

Must successfully pass a background check.

Must possess a valid Class D driver's license.

Why Work For Us

Come work for one of the best public health systems in the nation and you will contribute to our mission to protect, maintain and improve the health of all Minnesotans. We are working hard to achieve our vision for health equity in Minnesota, where all communities are thriving and all people have what they need to be healthy. Our collaborative, mission-driven work environment is a major factor in promoting a high level of employee health awareness, employer longevity and job satisfaction.

We offer a competitive benefits package including employee and family health and dental insurance, life insurance, disability insurance, health promotion programs, pre-tax benefits, vacation leave, sick leave, paid holidays, deferred compensation, retirement benefits, and more!

How to Apply

Click "Apply" at the bottom of this page. If you are unable to apply online, please contact the job information line at 651.259.3637.

For additional information about the application process, go to <http://www.mn.gov/careers>.

Contact

If you have questions about the position, contact Yerly Lee at yerly.lee@state.mn.us or 651/201-5788.

AN EQUAL OPPORTUNITY EMPLOYER

The State of Minnesota is an equal opportunity, affirmative action, and veteran-friendly employer. We are committed to providing culturally responsive services to all Minnesotans. The State of Minnesota recognizes that a diverse workforce is essential and strongly encourages qualified women, minorities, individuals with disabilities, and veterans to apply.

We will make reasonable accommodations to all qualified applicants with disabilities. If you are an individual with a disability who needs assistance or cannot access the online job application system, please contact the job information line at 651.259.3637 or email careers@state.mn.us. Please indicate what assistance you need.